

**Internet Service Provider (ISP) Reimbursement Program Form - SY 2022/ 2023**

Student Name: \_\_\_\_\_ Teacher Name: \_\_\_\_\_

Student ID: \_\_\_\_\_ Parent/Guardian Name: \_\_\_\_\_

Student's Address: \_\_\_\_\_

(Check will be mailed to the mailing address on file. Please be sure it's updated)

**For disbursement please fax, email, or mail the ISP form & statements no later than June 30, 2023**

- Internet statements **must** include name, address, and dates of ISP service for each month selected
- **Do not submit all pages** of your monthly statement - the 1<sup>st</sup> page usually provides the info we need; so *it should only be 11 pages max* (form and 10 statements) *if* the name, address and dates of ISP service are visible on those statements
- No staples please
- **1 PDF document including the Form and all Statements is best**
  - <https://docupub.com/pdfmerge/> may be helpful with merging documents
- **If emailing** the form and statements – **use only 1 email**
- All requests need to be postmarked by 6/30/2023. **Late requests will not be accepted. If required ISP statements are missing and/or the form is incomplete/inaccurate, internet reimbursements will not be paid**
- Return via **mail** to: Michigan Great Lakes Virtual Academy; 50 Filer St Ste 324; Manistee, MI 49660, via **email** to: lbezjian@k12.com or via **fax** to: 231-794-6416

☐ September      ☐ October      ☐ November      ☐ December      ☐ January  
☐ February      ☐ March      ☐ April      ☐ May      ☐ June

**Internet Service Provider (ISP) Reimbursement Policy:**

- Families who meet all the following ISP Reimbursement Requirements will be reimbursed at the rate of \$12.95 per eligible month. **Reimbursement checks are typically mailed by the end of August.**
- Students who have a current Individualized Education Plan will receive an ISP subsidy of \$12.95 per month.

**Requirements:**

- Student must be enrolled on the last day of the school year
- Student must meet academic progress guidelines outlined in student Individual Learning Plans (ILPs)
- Student must have 100% of required attendance logged
- Student must complete required State Standardized Testing
- Only one ISP reimbursement eligible per family/household

----- **MGLVA Use Only** -----

Was/Did student: Enrolled on the last day of the school year? \_\_\_\_\_

Meet academic progress guidelines? \_\_\_\_\_ Have 100% of required attendance logged? \_\_\_\_\_

Complete State Testing? \_\_\_\_\_ School Enroll Date? \_\_\_\_\_